LEAD app – an extension of CCB.

RECORDING ATTENDANCE

 Tap on 'Attendance' (The red number shows how many events are planned for your group.)

T <	Verizon LTE 10:06 AM	
	llen LifeGroup	
	Attendance 1	>
ŧ) Calendar	>
ç) Messages	>
Д	Members (20)	>
ç	Send Group Text	>
¥0-	Needs	>
Ë	Special Days	>
Gr	D L C L :	lore

2. On the 'Take Attendance' screen, tap on the correct calendar date for your meeting.



- a. Your group members will populate here
- b. Add number of visitors that are not on your group member list
 - i. Leave blank if none

Thank you for recording attendance!

- 3. Tap on the square to the right of each group member that is present for the event.
 - a. Once all are complete tap on 'Next'.

I Verizon	LTE 10:09 AM	1 💷	1
Cancel	Select People	Next	$\langle \mathbf{Z}$
WED 20	allen life group test 7p - 9p	DID NOT MEET	
Visitors Enter Nu	umber		
Select A	11		
🥌 J	ason Albertson	~	
MAN	farnie Albertson	~	
KA K	ari Allen		$\left(1 \right)$
MAN	fike Allen	~	
BC B	Iryan Crowley		
cc c	Corrie Crowley		
CD C	Chris Dennis		
		_	

b. Tap on 'Save' in the upper righthand corner of the screen.

