

## APPLICATION FOR EMPLOYMENT

**NORTHEAST BIBLE CHURCH** does not discriminate in regard to race, creed, color, sex, age, national origin, marital status, veteran status, or disability. **PLEASE PRINT.**

### GENERAL INFORMATION

Last Name	First Name	MI	Best Contact #
Street Address	City	State	Zip
How long have you lived at this address?		E-Mail Address	
Are you legally eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever been convicted of a criminal offense (felony or misdemeanor)? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(A conviction record will not necessarily disqualify you from employment)</i>			
If yes, please describe the offense - state nature or the crime(s), when & where convicted & disposition of the case			

### POSITION

Position or Type of Employment Desired	
Type of employment desired <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary	
What days & hours are you available?	
Wage/Salary desired	Date Available

### EDUCATION & TRAINING

High School Graduate or GED test passed <input type="checkbox"/> Yes <input type="checkbox"/> No If No, list the highest grade completed					
Type	Name	City/State	Graduate	Degree	Major
College			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Vocational			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No		

### CHURCH AFFILIATION

Do you attend a church? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please list church you attend
Church	Phone

### WORK EXPERIENCE

Start with most recent or present employer. Include voluntary work and military experience.

Employer	Phone	From (Mo/Yr)
Address		To (Mo/Yr)
Job Title	# employees supervised	Hours/Week
Specific Duties		Last Wage/Salary
		Supervisor
Reason for Leaving	May we contact this Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

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		Supervisor
Reason for Leaving	May we contact this Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**SKILLS**

Please list technical skills, clerical skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency.

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**PERSONAL REFERENCES**

Please do not list relatives or previous supervisors

Name	Phone	Yrs known	Occupation

**PLEASE READ CAREFULLY & SIGN THAT YOU UNDERSTAND & ACCEPT THIS INFORMATION.**

I CERTIFY that the above answers are true and complete to the best of my knowledge. I authorize NORTHEAST BIBLE CHURCH to investigate any statement contained in this application, and to obtain a background check/consumer report on me as necessary to determine my qualifications. I understand that this application is not and is not intended to be any kind of contract or agreement. I also understand that employment at NORTHEAST BIBLE CHURCH is "at will" and includes no guarantee, contract, or promise of employment for any specified length of time.

In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I understand also, that I am required to abide by all rules, regulations and policies of NORTHEAST BIBLE CHURCH.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_